



Chipperfield Parish Council,  
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### **CHIPPERFIELD PARISH COUNCIL**

**MINUTES** of the meeting of the Chipperfield Parish Council held on 9<sup>th</sup> April 2024 at 7.45 at the Blackwell, The Common Chipperfield WD4 9BS

*Councillors Present: K Cassidy (Chair), G Bryant, W Bathurst, L Hinton and P Foxall.*

*In attendance: Mrs U Kilich (Proper Officer), Borough Councillor's P Walker, and S Riddick. Four member of the public present.*

#### **78/23 TO RECEIVE AND APPROVE APOLOGIES OF ABSENCE**

##### **To accept and approve apologies for absence**

Resolved, proposed by Cllr Hinton, seconded by Cllr Bryant to accept the apologies of absence from Cllr Flynn, Cllr Heaphy, Cllr Paton and Borough Cllr Adeleke. Unanimously agreed.

#### **79/23 DECLARATIONS OF INTEREST**

To accept and declare interest linked to any of the Resolutions.  
There were no declarations of interest to record.

#### **80/23 MINUTES**

- a. To approve the minutes of the meeting of the Full Council 12<sup>th</sup> March 2024  
Resolved, proposed by Cllr Bathurst, seconded by Cllr Bryant to approve the Minutes of 12<sup>th</sup> March 2024 as a correct record and, as such be duly signed by the Chair.  
Unanimously agreed.
- b. Matters arising from previous Minutes.  
Nothing to record.

#### **81/23 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillor (s)  
Cllr Riddick informed members that it was a successful evening at the Development Management Committee as 1 The Street was refused.

#### **82/23 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

**For any items you are not able to “click” please email the Clerk for information.**  
Items (a) to (b) have been circulated to Councillors by email and are included here for recording purposes.

- a. The grass verges being destroyed by the Royal Oak – item to be discussed below for approval of costs.
- b. Licence application for the Boot – the license will stay as it is there will be no difference. The Boot will possibly open in May 2024. There is a huge support for the Boot from the parishioners.

### **83/23 Public Participation 15 Minutes total (Max 3 minutes per person)**

Nothing to record.

### **84/23 FINANCE AND GENERAL PURPOSE**

- a. Cllr Cassidy proposes to accept the YTD Summary report for March 2024  
Resolved, proposed by Cllr Bryant, seconded by Cllr Hinton to accept the YTD Summary for March 2024. Unanimously agreed.
- b. To discuss and resolve grant applications received after the closing date in October and the process.  
It was agreed unanimously that any grant applications received after the closing date (October) will not be considered.
- c. To discuss and approve up to £3k for the posts by Chapel Croft (Royal Oak).  
Resolved, proposed by Cllr Bryant, seconded by Cllr Hinton. Unanimously agreed to approve up to £3k for the installation of the posts around Chapel Croft.
- d. To discuss and update on SANG  
Cllr Cassidy reported there is no update on SANG.
- e. To discuss and update on the telephone box  
Cllr Cassidy reported that the Caretaker from St Pauls School who will carry out the task of painting the phone box, CPC will buy the paint in time.
- f. To discuss and update on the Tennis Club fence  
Cllr Cassidy reported that the fence had been put up and the work is neat.
- g. To discuss and renew the insurance up to £1500  
Item to postpone until May 2024 to be approved.
- h. Cllr Cassidy proposes to approve £300 for the full service of the van  
Resolved, proposed by Cllr Foxall, seconded by Cllr Hinton. Unanimously agreed.

### **85/23 REPORT FROM WORKING GROUPS**

#### **1. OPEN SPACES**

FoC working on the church yard clearing laurels with the help of DBC members. Dead pine trees have been removed. The FoC will carry on working apart from July 2024.

#### **2. YOUTH AND EDUCATION**

Nothing to report.

#### **3. POLICE REPORT**

Nothing to report.

#### **4. HIGHWAYS**

Nothing to report.

## **5. PLANNING**

Cllr Bryant met the Case Officer who is working on the Baptist Church application, the Case Officer has immense amount of experience and thanked the Case Officer for bringing the application to CPC's attention, it was a pre-app. Cllr Bryant invited the Case Officer to meet with the applicant which she did, she was handed the VDS.

## **6. ALLOTMENTS**

Cllr Cassidy suggested a site visit in April/May 2024.

**86/23 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

HR Matters – CPC have granted an extra hour to the Warden during Summer months. The extra hour will be spent on the allotment. Cllr Cassidy proposed to increase the hours to 20 hours a week from 15, this will apply from May to September 2024, seconded by Cllr Foxall. Unanimously agreed.

## **87/23 DATE OF NEXT MEETING**

The next meeting will be held on the **14<sup>th</sup> May 2024 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

**The meeting concluded at 20.32**